

MEMORANDUM

1/19/2010

TO: Jennifer Barrett, Director, Department of Finance
FROM: Chris Cihlar, CountyStat Manager
SUBJECT: Finance Performance Review

The following items were identified for follow-up during the 1/19/2010 CountyStat meeting:

Follow up with the State Bureau of Revenue Estimates on status of filers in \$1 million or more bracket from TY07 to TY08.

Responsible parties: CountyStat
Other parties involved: FIN
Deadline: 1/29/2010

Compare Montgomery County's change in the number of returns and net taxable income (TY07-TY08) to other Maryland counties and the state as a whole.

Responsible parties: CountyStat
Other parties involved: none
Deadline: 1/29/2010

Remove the "Negative outlook" and "Negative watch" levels from the bond rating headline measure

Responsible parties: FIN
Other parties involved: none
Deadline: 1/31/2010

Revise the customer service headline measures to reflect new business processes with ERP and MC311.

Responsible parties: FIN
Other parties involved: none
Deadline: 3/31/2010

Develop headline measure(s) to capture the transactional responsibilities of the department, particularly cashiering and tax collection.

Responsible parties: none
Other parties involved: none
Deadline: 3/31/2010

cc: Timothy Firestine, Chief Administrative Officer
Fariba Kassiri, Assistant Chief Administrative Officer